



Mediation is a non-binding process. The mediator assists the parties in working out a solution that is acceptable to them. If you would like the ICDR to contact the other parties to determine whether they wish to mediate this matter, please check this box ☐. *There is no additional administrative fee for this service.*

Date:

To: Name (of the party on which the request is to be served):		Nationality:	
Address:			
City:	State/Province:	Country:	Postal Code:
Telephone:	Facsimile:	Email:	
Name of Representative: (if known)		Name of Firm: (if applicable)	
Address:			
City:	State/Province:	Country:	Postal Code:
Telephone:	Facsimile:	Email:	
The named claimant, a party to an arbitration agreement contained in a written contract, dated _____ providing for arbitration under the International Dispute Resolution Procedures Commercial Arbitration Rules and Mediation Procedures (AAA) Procedures for Cases under the UNCITRAL Arbitration Rules Other (please specify): _____ hereby demands arbitration.			
Nature of the Dispute: (attach additional sheets, if necessary)			
The Claim or Relief Sought: (the amount, if any)			
Type of Business: Claimant		Respondent:	
Claimant's Request Number of Arbitrators:		Place of Arbitration:	Language:
You are hereby notified that copies of our arbitration agreement and this Notice are being filed with the International Centre for Dispute Resolution, with a request that it commence administration of the arbitration. Under the rules, you may file a Statement of Defense within the time specified in the rules after notice from the administrator.			
Name of Claimant:		Nationality:	
Address: (to be used in connection with this case)			
City:	State/Province:	Country:	Postal Code:
Telephone:	Facsimile:	Email:	
Name of Representative: (if known)		Name of Firm: (if applicable)	
Address:			
City:	State/Province:	Country:	Postal Code:
Telephone:	Facsimile:	Email:	
Notice: To begin proceedings, please file online at www.adr.org/fileonline . You will need to upload a copy of this Demand and the Arbitration Agreement, and pay the appropriate fee.			
Signature: (may be signed by a representative)		Title:	Date:

***If you have any questions, please contact the International Centre for Dispute Resolution
at 1.888.855.9575 or +1.212.484.4181 or visit our website at www.icdr.org.***